



Leadership in Healthcare Undergraduate Minority Internship Program

Summer internship for undergraduate students with an underrepresented minority background

Areas and competencies that students have honed their skills in:

Clinical Operations Healthcare Finance Microsoft Excel International Operations Strategy Professionalism Previous institutes and departments and that interns have worked in:

Digestive Disease and Surgery Institute Functional Medicine Buildings and Property Supply Chain Operations HR Operations Marketing Patient Support Services

Applications for the Leadership in Healthcare Internship Program are now open, Applicants should send a single PDF containing their resume and cover letter (addressed to the "Selection Committee") to Kayla Robinson at <u>robinsk22@ccf.org by December 27, 2021 at 11:59PM EST</u>.



2022 Cleveland Clinic Leadership in Healthcare Internship Program for Minority Undergraduate Students

Internship Overview

Cleveland Clinic is pleased to offer a summer internship program for undergraduate students interested in healthcare management. We will select a cohort of highly motivated students to spend their summer learning from and working with leaders across Cleveland Clinic. As a top ranked global health system, our internship's mission is to develop the next generation of diverse healthcare administration professionals by facilitating direct exposure to careers in healthcare management.

Program Highlights

This 10-week paid internship will begin in early June 2022 and is designed to provide a fun, comprehensive summer experience through valuable project work, mentorship, experiential learning, and professional development sessions. Students will be immersed in a specific area of Cleveland Clinic, while also receiving exposure to a broad range of topics and skills critical for healthcare management. Students will be supported by a dedicated team to ensure the experience aligns with their professional and educational goals and interests. In addition, students will have the opportunity to work with and learn from each other through regular cohort meetings.

Upon completing the internship, students will have engaged in the following:

- Regular preceptor meetings
- Formal performance feedback
- Young professional mentorship opportunities
- Meet and greets with various Cleveland Clinic leaders
- Social networking events with young Cleveland Clinic professionals
- Structured professional development sessions (e.g., resume review, interview prep)
- Clinical shadowing opportunities (e.g. heart surgery observations, physician shadowing)

Qualifications

- Interest in healthcare management
- Rising juniors and seniors
- Strong written / verbal communication skills
- Demonstrated academic and extracurricular achievement
- Underrepresented minority

Application Requirements

- Resume
- Cover letter stating your interest in healthcare and how this Cleveland Clinic internship will help you achieve your goals in healthcare management

Please e-mail all completed application materials to Kayla Robinson (<u>robinsk22@ccf.org</u>) by Monday, December 27, 2021 at 11:59pm. Please title the e-mail CCF LIH Application and submit all required documents listed below in one PDF labeled Last Name, First Name_CCF LIH Application.