

## Cleveland Clinic Alumni Library

### Downloading Citations from Ovid to RefWorks 2.0

Direct Export from Ovid:


Conduct your search in the selected Ovid database.

Scroll down to browse through your results. Click on **Next** to continue browsing.

- Select the result(s) to export by clicking in the box(es) to the left of the reference(s). Or to keep all the citations click the box next to **Select Range**. If you have more than 200 citations to download Ovid will prompt you to select a range of citations to download.
- From the Tool Bar above the citation display select the **Export** button.
- From the **Export to** dropdown menu choose **RefWorks**
- Under **Select Fields to Display**, choose **Complete Reference**.
- Click **Export Citation(s)**.

RefWorks will automatically open, enter your account information and your citations will download into Last Imported Folder.

Check that all citations have been imported.

- To add references to a folder, select the references you want to add.
- Click the **Add to Folder** icon  and select the folder (or subfolder) to which you want to add the references
- References will be added to the selected folder.